# **1. Sprint Planning Meeting Agenda**

| Date | 2021-08-01 |
| --- | --- |
| Time | 09:00 |
| Location | Teams |
| Prepared by | vpuser |
| Attendees | vpuser |

## **1.1. Agenda Topics**

| Topic | Presenter | Time Allotted |
| --- | --- | --- |
| Project Initiation and Vision of Business | vpuser | 10 mins |
| Select user stories to support in this sprint | vpuser | 20 mins |
| Identify tasks involved | vpuser | 30 mins |
| Identify sprint deliverable | vpuser | 5 mins |

## **1.2. Other Information**

| Observers | sylvi, miontragk |
| --- | --- |
| Resources | Internet, Teams |
| Special Notes | Just Keep Watching! |